**How to...**

**Host an online dance party**

**Step 1** Set a date and time
For the best response, hold it on a day and at a time you know your friends and family could be free. If you’re including children, don’t forget to host it at a good time for them and to make your playlist child-friendly.

**Step 2** Choose an online platform to host your party
Choose from a variety of platforms including Zoom, Houseparty, Skype, Twitch or Wherby to host your party.

**Step 3** Set up an online fundraising page to collect donations
Pick from JustGiving or Virgin Money Giving to collect donations and entry fees for the event. It’s also an easy way to check off participants for your event from the list of who has paid.

**Step 4** Decide an entry fee or suggested donation
Set a fair entry fee to participate in the party. Too expensive and it might put people off.

**Step 5** Create your playlist and ask for requests
If you fancy trying your hand at hosting, give it a go, otherwise nominate someone to handle the playlist and requests.

**Step 6** Spread the word and invite people to participate
Get on Facebook, Twitter, Instagram, text or call your friends, family and colleagues. Get the word out that you’re hosting a quiz for charity, when and how it’s taking place and get the donations and entry fees coming in.

**Step 7** Host a great party!
Share with us photos and updates from your film night! We’d love to hear about it! Tweet us @FreefromTorture or tag us on Facebook @FreedomFromTorture

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Freedom from Torture, registered charity number 1000340/SC039632

The images show a flowchart with steps for hosting an online dance party, including setting a date, choosing an online platform, setting up a fundraising page, deciding on an entry fee, creating a playlist, spreading the word, and hosting the party. The text provides detailed instructions for each step, emphasizing the importance of considering the availability of friends and family, setting fair fees, and promoting the event widely.